

**KITSAP COUNTY  
NON-MOTORIZED FACILITIES COMMUNITY ADVISORY COMMITTEE  
(KC NMCAC)  
MEETING MINUTES**

**October 18, 2022 -- 6:30 - 8:00 p.m.**

Virtual Meeting

---

**Microsoft Teams meeting**

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 298 617 388 107

Passcode: NHM3qu

[Download Teams](#) | [Join on the web](#)

**Or call in (audio only)**

[+1 253-617-4979,,793671818#](#) United States, Tacoma

Phone Conference ID: 793 671 818#

[Find a local number](#) | [Reset PIN](#)

**Deborah Weinmann**  
Chair

**Jess Chandler**  
Vice Chair

**Richard Feeney**

**Ray Pardo**

**Douglas Piehl**

**Scott Satter**

**Laura Westervelt**

**Brian Watson**

<i>Time</i>	<i>Topic</i>	<i>Activity</i>	<i>Presenter</i>
6:30	1. Welcome and Introductions		Chair
	2. Public Comment (3 min limit per person)		Chair
	3. Approval of Minutes	Action	Chair
6:35	4. Update on City of Port Orchard non-motorized projects	Discussion	Chris Hammer
7:00	5. NSTO update - communications	Action	Chair
7:20	6. Bicycle Parking & Electrical Charging Code Revisions update	Discussion	Watson
7:30	7. Comprehensive Plan update	Discussion	Forte
7:45	8. Member and Staff Update	Discussion	Chair
8:00	9. Adjourn	Action	Chair

**Attendance:**

Members Present:

Debbie Weinmann (Chair)  
Jess Chandler (Vice-Chair)  
Rick Feeney (Recorder)  
Ray Pardo  
Doug Piehl  
Scott Satter  
Brian Watson

\* Janine Blaeloch moved out of county and thus resigned. We thank her.

Members Absent:

Laura Westervelt

Kitsap County Representatives:

David Forte  
Melissa Mohr

Guests:

Chris Hammer  
Amy Lawrence  
Lynn Schorn  
Thomas Doty  
Joe Lubisher

**Enclosure [1]: City of Port Orchard Non-Motorized Projects**

## **Topic 1: Welcome and Introductions**

Meeting Called to Order

## **Topic 2: Public Comment**

Amy Lawrence spoke about a survey she conducted on Beach Drive.

Lynn Shone spoke about the North Kitsap Trails Association's Sound to Olympics Trail (STO) presentation at a trails conference.

Joe Lubisher and Thomas Doty spoke about the North Sound to Olympics (NSTO) Planning Study and North Kitsap Heritage Park.

## **Topic 3: Approval of minutes**

Votes on May and September meeting were delayed until November's meeting. The minute's recorder submitted them with insufficient time before the October meeting for an adequate review. The county representative indicated protocol requires the proposed vetted minutes to go out the week before with the upcoming meeting's agenda announcement.

## **Topic 4: Update on City of Port Orchard Non-Motorized Projects**

Chris Hammer, the City of Port Orchard's City Engineer, had recently met committee member Rick Feeney during a community ride where Mr. Hammer was showing Port Orchard's future bicycle – pedestrian plans currently in development phase. Rick asked him to contact David Forte to get on the agenda as the NMCAC would be interested in what they are working on and how the county and city will interface. Enclosure [1] provides the presented PowerPoint slides on what they are working actively and out into the next 5-6 years.

Some of the key point in the PowerPoint overview presentation include:

He first showed the Bay Street reconstruction project and how they are trying to improve the downtown with pathway projects. This will include reconstruction some of Highway 166 at the entrance to the town. A slide showed areas where the city will have to raise the ground level ~18 inches due to flooding and tide changes. They are actively working Bay Street pathway to build a good path through downtown next year. A couple of parcels left to buy. Expect to complete in the next couple of years.

He next showed some of the Bay Street (including Highway 166 into town) and Port Orchard Blvd intersection. There is some creek restoration. It's a big project that will be coordinated with the Port of Bremerton.

His next focus was Bethel projects through town. He first mentioned the Lund Ave Project the county is spearheading and has covered in past meetings. This will include reconfiguring it between Bethel and Jackson including potentially two round-a-bouts.

For Bethel itself in Phase 1 they are planning sidewalks and buffered bike lanes for multi-modal transportation. He showed a round-a-bout at the Bethel and Salmonberry intersection (the Bethel 5a project) slated for beginning in 2023.

For Tremont Ave/Old Clifton Rd he explained Tremont Phase 2/3 where the city has money for 90% design to include walkable routes and widening the shoulder from the freeway overpass out past the new round-a-bout at the McCormick Neighborhoods. Another roundabout is being developed at

McCormick Woods entrance. They are looking to get funding (e.g., grants). It is noted a portion of this under county management and they are interfacing with the county.

He then showed the Pottery/Sydney north-south corridor (it's Sydney south of the Highway 16 overpass & Pottery north of the overpass). A portion of Sydney is currently getting some 5-foot shoulders constructed along with sidewalks. They are doing a "Complete Streets" project on Pottery to get safe routes to the Elementary and Middle School. And they are pursuing Safe Routes to School funding to complete Berry Lake Rd. to the entrance to Gray Chevrolet and ultimately on to Sedgwick; ultimately with full facilities for all users.

A very novel change being actively studied is converting the five lane, yet low traffic density road alongside Cedar Heights Middle School and converting the outside lanes into wider sidewalks and bike lanes.

The side street of Lippert is currently being reconstructed with sidewalks and giving it a road diet to include 4-foot bicycle shoulders in next few weeks.

Mr. Hammer indicated conceptually, looking southward, they envision the county's and city's master plans on how best to connect this route to the county's Bethel – Burley's north-south corridor (e.g., Linder Rd, Deep Lake Rd., Dogwood Rd, etc.).

Guest Lynn Schorn stated it was exciting to see Port Orchard becoming so progressive on their future plans.

#### **Topic 5: North Sound-to-Olympics (NSTO) Update - Communications**

From the last meeting, Debbie Weinmann initiated discussions on the letter submitting to the committee to review the past week before submitting to the County Commissioners. Jess Chandler thought it was best to communicate that there were some concerns that we are aware of and are researching. Akin to those discussed by guests Mr. Joe Lubisher and Mr. Thomas Doty in the Public Comments above.

Ray Pardo stated he felt the letter was very well constructed. He likes the headlines and topic format.

The committee felt it was acceptable as written. Ray Pardo moved to accept as is. Brian Watson seconded. All voted in favor as written. Mr. Forte indicated he will put on letterhead. This will then be e-mailed to the commissioners.

Deb asked if there anything left to do (e.g., should we include other parties on cc. distribution). Mr. Forte indicated that since this is only advice the commissioners it should be forwarded only to them at this time. [Note: It is not included with these minutes as it was not in its formal formatted and signed version.]

If further communication to the commissioners is deemed necessary, we will take appropriate action at a later date (e.g., a secondary letter).

#### **Topic 6: Bicycle Parking & Electrical Charging Code Revisions Update**

Brian Watson updated the committee on the Electric Vehicle (EV) Charging Stations and Bicycle Parking. Brian attended the planning commission meeting earlier that evening before our meeting. On a larger provision such as this, the Planning Commission state they will keep it open for a month. Then send to the commissioners in December. Where they deliberate it potential adopt as is or returned for revision.

The chair asked Brian if there was any discussion. Brian stated it was early in their meeting and a lot of things were discussed. He stated that at least in the bicycle parking portion that the intent was clear and was built specificity with some latitude so that developers can interpret the code, but not

able ignore the topic in their plan submittals. Brian stated it was much better than prior draft wording including that it covers development phase.

Jess Chandler stated she wasn't able to see other public comments and didn't know if the members of the community can submit comments to that agenda item.

David Forte communicated that the Kitsap Planning Commission is holding a public hearing tonight (i.e., that Tuesday October 18<sup>th</sup>) to accept public comments (all and/or summarized) and to make a recommendation. It's a virtual open house and the public comment period is open. The EV and bike parking has a project page (i.e., [kitsapgov.com/dcd/Pages/Bicycle-and-Electric-Vehicle-Code.aspx](https://kitsapgov.com/dcd/Pages/Bicycle-and-Electric-Vehicle-Code.aspx)).

David Forte thanked Brian for being on that committee and thanked him for all his efforts.

### **Topic 7: Comprehensive Plan Update**

David Forte communicated that the county has started its Comprehensive Plan Update. These are performed every 10 years and the last one was issued in 2016. It is a big process and involves community participation in its development. David sent out the itinerary to us for some of the presentations (e.g., transportation was next week).

Our committee will be working with the Department of Community Development (DCD), but we are still working on how to use non-motorized committee. They haven't formulated an approach yet. It will cover high level goals in transportation (including non-motorized) and after approved our committee will revise the Non-Motorized plan in 2024 accordingly. We have to budget. David will work with Deb and Jess. They will be looking at how our NMCAC will work with DCD during its development.

There were some topical discussions.

Brian Watson commented that some road shoulders need to be added to our bike plan. Can we add or eliminate. He stated we have a lot of additional routes. Also, one of major problems is that the new housing developments don't connect (e.g., we don't have much of a grid network). He asked where is the place that we could address this in the DCD.

David Forte stated we will be looking into this. He noted we do a separate plan from the big overall picture and we take their plan and then refine the non-motorized plan. Non-motorized, stormwater, parks, etc. do the same thing. Our plan helps implement the master plan.

### **Topic 8: Member and Staff Update**

Rick Feeney stated he participated in the recent Cascade Bicycle Club and WA Bike's 2022 Washington Bike, Walk, and Roll Summit with whom Washington States Department of Transportation (WSDOT) Non-Motorized representatives participated. He noted that it appeared to be taking an aggressive role and that NMCAC should be aware of and in alignment with it. Brian Watson and Jess Chandler were noted in attendance too. Brian led one segment on kid's biking to school.

Jess stated that the Metrics sub-committee is planning on presenting a draft instruction soon.

Ray Pardo stated that Jess' efforts are leading to a better product stressing where we can apply it.

David Forte noted that we should expect a notice (with participation access) to a Shared Use Path meeting the county is leading with several non-government participants.

### **Topic 9: Adjourn**

With no further comments, the Chair closed the meeting.