

**KITSAP COUNTY
DEPARTMENT OF PUBLIC WORKS**

**PETITION FOR VACATION OF A COUNTY ROAD
POLICY**

Policy Number: PW 4.19.03 POL
Effective Date: 5/7/2020
Policy Sponsor: Senior Program Manager-Engineering

Approved: ABN
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NSRD: 5/7/2023

PW 4.19.03 POL - This policy applies to the processing of requests for vacating a county road

1.0 Definitions

1.1 “County road” is defined as a County easement for public right of way.

2.0 Road Vacation Determination

2.1 A County road will be vacated only after the Board of County Commissioners determines that the land is of no present or future use to the citizens of Kitsap County and the departments and agencies of Kitsap County.

2.1.1 Legitimate public uses may include but are not limited to:

- 2.1.1.1** public roads
- 2.1.1.2** public utility easements
- 2.1.1.3** trails
- 2.1.1.4** parks
- 2.1.1.5** buffers between land uses
- 2.1.1.6** wildlife habitat (including riparian corridors)
- 2.1.1.7** wetlands
- 2.1.1.8** steep slopes
- 2.1.1.9** floodplains
- 2.1.1.10** drainage ways
- 2.1.1.11** view corridor
- 2.1.1.12** shoreline access
- 2.1.1.13** management of any of these uses

2.2 The County will consider vacating a County road in a manner that is in the public’s best interest and is open to public inquiry.

3.0 Application Requesting Vacation of a County Road

3.1 Anyone who desires the vacation of a County road may submit a petition to the County through the Department of Public Works.

3.1.1 The Department will:

- 3.1.1.1** involve all parties who may have an interest in the County road/right of way

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3.1.1.2 process applicants' requests in a consistent, expeditious, fair and impartial manner (PW 4.19.03 PRO)

4.0 **Notification to Public**

4.1 The County shall notify the public of the Petition for the Vacation of a County Road as required by RCW 36.87.050 – Publication of Notice of Hearing on Report.

Change Record: 10/14/2005 original adoption
6/7/2010 3-year review, changed policy number from 2470 to 4.19.03
7/18/2013 NSRD no changes
6/5/2017 NSRD no changes
5/7/2020 NSRD no changes